

Grant application guidelines

Grant Details

The **Residencies** grants support creation or research-based residency opportunities in Riding Mountain National Park for individuals in all disciplines. Applicants may apply to have time and space in the Riding Mountain Artists' Residency.

Important Dates

Application deadline: January 15

Notification of results: Within three months after the deadline

Grant amount

\$2,500

Applicants - who can apply

- Professional artists
- Arts/Cultural professionals
- Indigenous Knowledge Keepers

Activities - what you can apply for

- Artistic, cultural, or cross-sectoral exchange
- Creative research
- Creation and development of new work or works in progress
- Skill development

Note: Artists-in-residence are expected to engage with the community through a public presentation, workshops, or park programming.

Assessment - how decisions are made

Your Learn - Residencies grant application will be evaluated by an external peer assessment panel based on the following criteria:

- Artistic merit
- Impact
- Feasibility

Note: Refer to MAC's Granting Decision Process for more information.



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Looking for help?

Accessibility

If you are D/deaf or living with a disability, you can request extra funding to cover the costs of accessibility-related supports and services. Visit our <u>Accessibility webpage</u> for an application form or contact MAC's Help Desk to learn more.

Offline applications

Applicants who are D/deaf or living with a disability who require an accessible application, or those who have limited internet access may apply using our Printable or fillable PDF application forms. These applications are available on each grant's webpage.

Program consultants

If you have any questions about the grant, a Program Consultant can speak with you about your project idea and review a draft of your application. Consultations are in high demand closer to the application deadline, so we suggest you contact us as soon as possible.

Help Desk

To get in touch with the appropriate program consultant, to get technical assistance with Manipogo (MAC's online application system), or to request <u>an offline application or accessibility assistance form</u>, contact our Help Desk during our regular business hours (8:30-4:30, Monday to Friday).

Help Desk

Phone: 204-945-2237 Toll-Free: 1-866-994-2787

Email: helpdesk@artscouncil.mb.ca



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Application content

MAC receives grant applications through Manipogo, our online application system. To apply for this grant, <u>create a profile in our system</u>.

1. Project information

You will be asked to provide your project title, the artistic discipline(s) most relevant to this application, your project's stage of development, type of activity within your project, and residency dates.

In addition, you will be asked to address the following:

• Background (maximum of 350 word)

Provide an overview of your history and experience in your field of practice.

Assessors may not be familiar with your work, specific practice(s), community(ies), or culture(s). Provide the information they need to understand who you are and your work. Include your recent activity.

Note: The CV/resume that you uploaded to your profile is shared with the assessors automatically. Make sure this document is up-to-date, as it will be used in the assessment of your application.

• Project description (maximum of 500 words)

Tell us about your project. Consider the following questions, if applicable:

- o What are you planning to do?
- o What do you hope to achieve?
- o Why is this project important?
- Why have you chosen this particular opportunity?
- o How is this relevant to your goals?
- What is your ability to undertake this project? Consider factors beyond your project, including climate, isolation, logistics of travel, and culture.
- Public presentation (maximum of 250 words)

Include a brief description of your proposed public presentation.

Artists in residency during the peak season (July and August) are expected to provide more engagement with the public than artists in the shoulder season (June and September).



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• Cultural Integrity (maximum of 300 words)

Cultural integrity is the practice of respecting and honouring the ownership of materials, traditions, and knowledges that originate from a particular culture or community. Describe your relationship to the cultures or communities represented in your project and how you are approaching your work with cultural integrity. Consult the resource page to learn more about MAC's understanding of cultural integrity.

Additional information (maximum of 250 words)
 If there is anything that has not been asked that is essential to understanding your application, provide it here.

2. Residency Dates

Select your first, second, and third choice of residency dates. Residencies must take place between June 1st and September 30th in two-week slots.

Check-in: Mondays at 2:00 p.m. Check-out: Sundays at 1:00 p.m.

Successful applicants may not necessarily receive their choice of dates. Indicate your second and third choice of dates in the space provided.

Note: Payments on awarded grants will be released one month before the start date at the earliest.

3. Support materials

Support material is one of the most important parts of your grant application. The assessment panel, who decide whether your project will be funded, will view these examples of your work to see the type and quality of art you create. These materials can include writing samples, images, videos, audio recordings, and more.

Support material should be samples of your current or past work, and it should relate to and/or support your proposed project; it may include the work/activities of other key artists or partners.

For further details, see support material requirements.

• Support material (File upload)

You will have the opportunity to upload images, text, audio/video files or a combination of all three to support your grant application.

Quantity of support material allowed

You can submit a minimum of one, and up to a maximum of three items of support material. The following count as **a single item**:



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5 digital images, OR



15 pages of text, **OR**



4 minutes of audio or video

For instance, your three items can be a total of 15 images, or 45 pages of text, or 12 minutes of audio/video. But you can also submit a combination of images, text, and recordings, as long as it falls within the limits.

• **Support material description** (maximum of 500 words)

Describe how the support material you are submitting relates to this application.



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Assessor review questions

When reviewing your application, the assessors will rank each statement on a scale of 1 to 5, 5 being the highest. The assessors will not rank you on the questions that do not apply to your application.

- **1.** The applicant proposes innovative and promising experimentation. Consider, for instance:
 - Does the project undertake artistic risk?
 - Does it push the envelope?
 - Is it original and/or innovative?
- **2.** A clear artistic, thematic, and conceptual vision underlies this application. Consider, for instance:
 - Does the application make clear how it will explore a contemporary and/or traditional artistic practice?
 - Does the applicant explain their choices?
 - Is there a clear logic behind the project?
- **3.** The applicant has the technical skills and artistic rigour to complete this project.
- **4.** The proposed project has artistic value. Consider, for instance:
 - Will the proposed project contribute to the applicant's artistic development?
 - Does it address themes and issues relevant to the public and/or the applicant's artistic practice?
 - Will it contribute to the art form?
- **5.** The applicant has given adequate consideration to questions of cultural integrity.
 - Consult the resource page to learn more about <u>MAC's understanding of cultural</u> integrity.
- **6.** The proposed project develops meaningful connections with the potential to generate future artistic opportunities.
- 7. The proposed project will contribute to the applicant's artistic development or (if the applicant is an organization) will strengthen the organization's ability to fulfill its mandate.
- 8. The proposed project will benefit audiences and participants.
- **9.** The proposal reflects thorough research and planning. Consider, for instance:
 - Does the workplan accurately identify and address all key stages of the project?



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- **10.** The applicant has the resources to complete the proposed project. Consider, for instance:
 - Does the application reflect the resourcefulness of the applicant and the applicant's ability to find practical and creative ways to overcome obstacles?