

Manitoba Arts Council's Use of Personal Information

The Manitoba Arts Council (MAC) collects personal information about applicants for MAC grants and individuals serving as assessors in order to fulfill our mandate and administer our activities as set out in the Arts Council Act (C.C.S.M., c. A140).

MAC collects personal information when you create a profile in the online application system, when you submit applications, make nominations for prizes, or assume the role of an assessor. The personal information that you submit through MAC's online application system will be used:

- to assess your application. When assessing your application, assessors will see your name, your resume or CV, and all information provided in the application (with the exception of the Learn - Artists in Schools Approval to Work in Schools form). Assessors will not see any information provided as part of the voluntary identification part of your profile, nor will they have access to your Social Insurance Number (SIN) or your bank account information
- to contact you concerning your application or nomination
- to determine your eligibility
- to identify you as a potential peer assessor
- to assist authorized MAC employees and council members in the performance of business, technical or professional activities in fulfillment of MAC's mandate
- to generate mailing lists for the dissemination of MAC publications, surveys, and other information to the arts community
- to enhance transparency, oversight and accountability of public resources through routinely publishing data for public reference on past recipients and assessors
- to plan, evaluate, and review programs, to conduct testing in audits, and to prepare statistical reports, studies, and trend analysis. Information you provide in the voluntary identification part of your profile is collected to ensure that our granting reflects the full diversity of who we are as a province. This information will only be published in aggregate form and cannot be traced back to any individual

- to consult with other Canadian arts funders, including federal, provincial or municipal government institutions, to confirm funding sources, or disclose where MAC has established a partnership program and its disclosure is consistent with that program's guidelines
- to report under the Income Tax Act. Your SIN is collected for the purposes of issuing income reporting on T4A's. In some cases, the SIN and other information is shared with the Canada Revenue Agency. SIN and other financial information needed to enable direct deposit is collected from successful applicants as part of the funding agreement
- to comply with applicable laws or regulatory requirements, search warrants, subpoenas or court orders
- to comply with the Freedom of Information and Protection of Privacy Act (FIPPA). This act provides a right of access to records held by public bodies and regulates how public bodies manage personal information

If you have any questions about the collection of your personal information, please contact:

Elyse Saurette
Access & Privacy Coordinator
(204) 945-0646
525-93 Lombard Avenue
Winnipeg, MB R3B 3B1