

FILM GRANTS

Guidelines and Criteria



DEADLINE DATE - November 5 for projects beginning after January 15

The application and **ALL** supporting material must be submitted together, by the deadline.

WHAT PROGRAMS ARE AVAILABLE?

Film Script Development grants

Designed to assist independent Manitoba filmmakers or writers in the creation of scripts for Film. Only one award may be received in any given fiscal year (April 1 to March 31) and the maximum award is **\$6,000**.

Film Project grants

Designed to assist independent Manitoba filmmakers in the creation and production of high quality, innovative Films. The objective of the program is to assist individual filmmakers using the medium as a form of personal artistic expression. Only one award may be received in any given fiscal year (April 1 to March 31) and the maximum award is **\$6,000**.

Film Production grants

Designed to assist independent Manitoba Filmmakers in the creation and production of high quality, innovative Films. The objective of the program is to assist individual Filmmakers who are using the medium as a form of personal artistic expression. Only one award may be received in any given fiscal year (April 1 to March 31) and the maximum award is **\$20,000**.

WHO IS ELIGIBLE?

Professional filmmakers or writers who:

- are Canadian citizens, permanent residents or landed immigrants;
- have lived in Manitoba for at least one year immediately prior to making application. Exceptional circumstances require a written explanation;
- view the discipline as a vocation and be recognized as professionals in their artistic discipline by their peers;
- have completed basic training or have equivalent experience in Film or Filmmaking. Students are ineligible;

or

Artists who have established a professional reputation in the visual arts.

Students are ineligible.

IS MY PROJECT ELIGIBLE?

Assistance may be requested for:

- A wide range of genres including experimental, documentary, dramatic, animation, personal narrative.
- Films/scripts for which assistance has been received or is being requested from other sources.

The program does **not** provide for:

- the purchase of non-expendable equipment;
- films/scripts commissioned by any government agency or private company;
- instructional projects, promotional films/scripts, pilots for commercial or educational television and industrial film projects; in the case of dramatic feature-length films, eligibility is limited to low-budget works which are of an innovative or experimental nature; and
- costs that have been incurred prior to the announcement date.

SCRIPT DEVELOPMENT GRANT APPLICATION ONLY

The artist:

- must be developing the script independently and have total artistic control over it until its completion;
- must have secured the rights to the property if adapting a novel, play, or comparable work;
- must hold artistic control and rights in order to qualify for these grants. If rights are released at any time, the applicant must return the funds received from the Manitoba Arts Council.

PROJECT AND PRODUCTION GRANT APPLICATION ONLY

The artist:

- must be the principal creator/director of the Film. In the case of collaborations, only one applicant should complete the form. All documentation regarding collaborator(s) [name, address, résumé, Filmography, etc.] must be provided and the nature of the collaboration must be fully described. As grants can be made to only one person [the director], it should be understood that the applicant, if successful, will be solely responsible for the completion of the project.

HOW DO I APPLY FOR A MANITOBA ARTS COUNCIL GRANT?

A consultation with the Program Consultant before preparing an application is strongly recommended. This may save time and should result in a more effective application. The Consultant will clarify any information required and advise the applicant as to the eligibility of the proposal. If you do not receive acknowledgement within two weeks of submitting your application, please contact the Consultant.

Multiple copies of the application are NOT required. Your application will be scanned, paginated, and printed for the jury.

Presentation of Application and Written Materials - PLEASE NOTE CAREFULLY: All applications and parts of applications, including résumés, must be typed and written in BLACK ink on white, letter-sized paper (8 1/2" x 11"). Applications must not be bound or punctured with staples, paper clips, binders, three hole punch, cerlox, folders or plastic covers. Please number the pages.

While taking all reasonable care, the Manitoba Arts Council will not accept responsibility for the loss of, or damage to, supporting materials.

Applications must include the following: (Please number the sections as outlined.)

1. Completed **Grants Registration Form**.
2. **Statement of artistic activities** for the past twelve to eighteen months.
3. **Project Proposal** - including working title, exact dates of commencement and completion, production location(s), type of Film (experimental, documentary, dramatic, animation), format, length, and audience and distribution potential; project description.
4. **Project Budget** - indicating anticipated and confirmed revenues and expenses.
5. Personal **Résumé and Filmography**.
6. **Script Materials:**

For **dramatic Films**, a synopsis, treatment and draft script.

For **documentary Films**, an outline, treatment and where appropriate, an in-depth research plan.

For **animations**, a story outline, storyboard and, where relevant, a Film treatment, and shooting script.

IN ALL CASES, WE ASK THAT YOU SUBMIT NO MORE THAN 25 PAGES OF SCRIPT MATERIAL.

7. **Letters of agreement** pertaining to the use of any material included in the project where the copyright is not held directly by the applicant, i.e. scripts, images, music, story, etc. If applicable, documentation of your legal right to adapt or use another person's intellectual or artistic property.

8. **Appropriate supporting materials:**

SCRIPT DEVELOPMENT GRANT APPLICATIONS ONLY

An outline of the script you intend to complete and a copy of a previously completed script (to a maximum of 25 pages), as a sample of your writing. If you are unable to provide a previously completed script, please discuss with the Consultant what other examples of your writing might be acceptable as an indication of your abilities.

PROJECT AND PRODUCTION GRANT APPLICATIONS ONLY

Examples of previous work submitted in one of the following formats: VHS or 3/4" Film tape. Audio examples can be submitted on Compact Disc or audiocassette. NOTE: Jurors are interested only in work that shows the applicant's personal artistic vision; therefore, examples of commercial or industrial works are not acceptable.

When the project budget exceeds the amount requested from the Manitoba Arts Council, include letters stating the value, terms, and conditions of funding from other sources for the project. This may include assistance in the form of deferred costs, in-kind contributions, investment capital, or grants from other sources. Any funding sources must confirm the applicant's artistic and editorial control, and the applicant's ownership of the proposed project.

THE FOLLOWING INFORMATION MUST BE CLEARLY MARKED ON ALL VISUAL SUPPORT MATERIAL:

Applicant's name, program applied to and deadline date, applicant's role in production, name of production, date produced, running time, category (drama, documentary, etc.), any special instructions regarding screening.

WHAT ARE MY CHANCES OF SUCCESS?

Submission of a complete application that has sufficient information and is clear and concise is the responsibility of the applicant. The granting process is competitive and applicants should submit the best application possible. Submission of a request does not guarantee the applicant will be awarded any or all of the amount requested.

WHAT IS THE APPROVAL PROCESS?

The primary criterion in the assessment of applications is artistic merit. This evaluation is undertaken by a jury of independent film professionals (see Peer Assessment Guide). Grants are awarded by Council according to the recommendations of juries or assessors. Decisions are generally announced within ten weeks of the application date.

IS THERE ANYTHING ELSE I SHOULD KNOW?

A schedule of grant reports and payments will be established by the Program Consultant. If the schedule of reports is not fulfilled, or the project proposal is substantively changed without approval, the Council reserves the right to terminate payments. While actual receipts are not required to be submitted with reports, the Council reserves the right to request them.

Applicants should note that:

- Only one proposal may be submitted to a program for consideration at any given time.
- Generally applicants may not hold more than one Manitoba Arts Council grant at a time. If you are currently holding a grant, please call the Consultant prior to applying.
- A satisfactory final report on an outstanding grant must be received by the Manitoba Arts Council **before** a new application can be submitted.
- The same project cannot be submitted to a jury/assessment panel for consideration more than twice.
- Reconsideration of decisions based on peer assessment shall be dealt with by submitting the application to the next jury review or assessment panel. A copy of the Reconsideration of Decisions policy may be obtained from the Manitoba Arts Council.
- In the event a grant is awarded, the name of the applicant and the amount of the award will be made public in Manitoba Arts Council's Annual Report and on its website.
- Projects have to be completed within **18 months** of the date on the letter of notification.
- A T4A will be issued to individuals on amounts received over \$500 for taxation purposes.
- Artists may only receive grant commitments up to the maximum level of \$25,000 in any one fiscal year (April 1 - March 31) from the Manitoba Arts Council.

The Manitoba Arts Council requires acknowledgement of its financial assistance on all film, video or printed materials relating to the activities it supports.

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THE MANITOBA ARTS COUNCIL IS AN AGENCY OF THE PROVINCE OF MANITOBA

FILM GRANTS

Supporting Materials

Name of applicant: _____

Working title of project: _____

Program applied to: _____

Length of project: From (m/yr) _____ to (m/yr) _____

Category (drama, documentary, etc.):

Format: _____ Length: _____

DESCRIPTION OF SUPPORTING MATERIALS

Films (list in order of priority for viewing)			
	1st	2nd	3rd
Applicant's role in production			
Production title			
Date produced			
Running time			
Category			
Format			
Written Material (list in order of priority for reading)			
Type (script, storyboard, etc.)			
Title			
Date			
Applicant's role			
Other samples of work (please describe)			