

## Artists in the Schools Residencies – Artist’s Letter of Understanding

Artist/Group

School

Agreed number of residency weeks

This form must be submitted with the school’s application. The artist emails it to the school after the project coordinator has contacted the artist and discussed the proposed residency. This form represents the artist’s commitment to the residency and understanding of the information that will be included as part of the school’s application to the program.

Each artist may work only a maximum of 15 weeks per school year in the Artists in the Schools Residencies Program. Artists may not commit to residencies if they have reached this quota. Applications received by MAC once an artist has reached their quota will be deemed ineligible and the schools will be asked to resubmit the application before the deadline with another artist. Schools must advise artists if they decide not to submit an application or to select another artist. This ensures artists are given the opportunity of accepting other offers and are not penalized by losing potential residency weeks.

**Residency dates Start date (d/m/y)**

**End date (d/m/y)**

**Has the schedule of classes/groups been discussed?**  YES  NO  TBA

**Will your program be customized to link to curriculum/themes?**  YES  NO  TBA

**Were the costs of materials and rentals discussed?**  YES  NO  N/A  TBA

**Were space requirements discussed?**  YES  NO  TBA

**Special Considerations**

\_\_\_\_\_ (artist’s signature)

\_\_\_\_\_ (date)